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## Multi-Factor Authentication (MFA) for Remote Access to PeaceHealth Resources

### Overview

**What is MFA?** When you log in to a PeaceHealth resource remotely, your password is the first authentication. MFA requires one or more additional methods of authentication, this may include receiving a verification code via text message or email, or a notification from a mobile app.

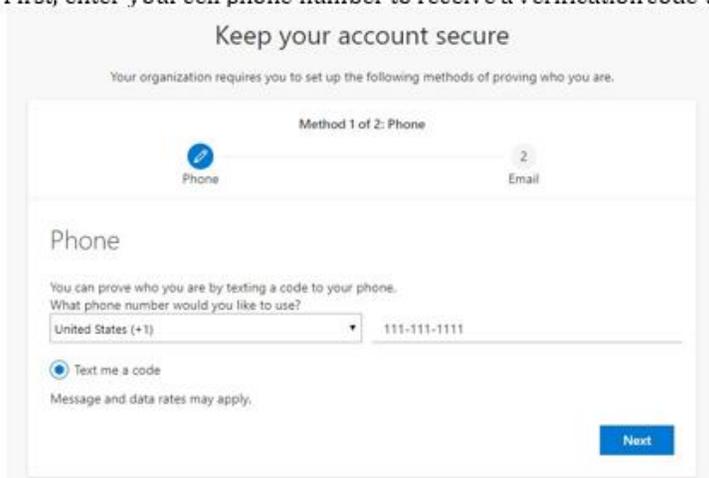
### Initial Setup

You need access to a cell phone to register. In addition, you must be logged into a PeaceHealth computer that is onsite at a PeaceHealth facility or be connected to PeaceHealth via a VPN or CAG.

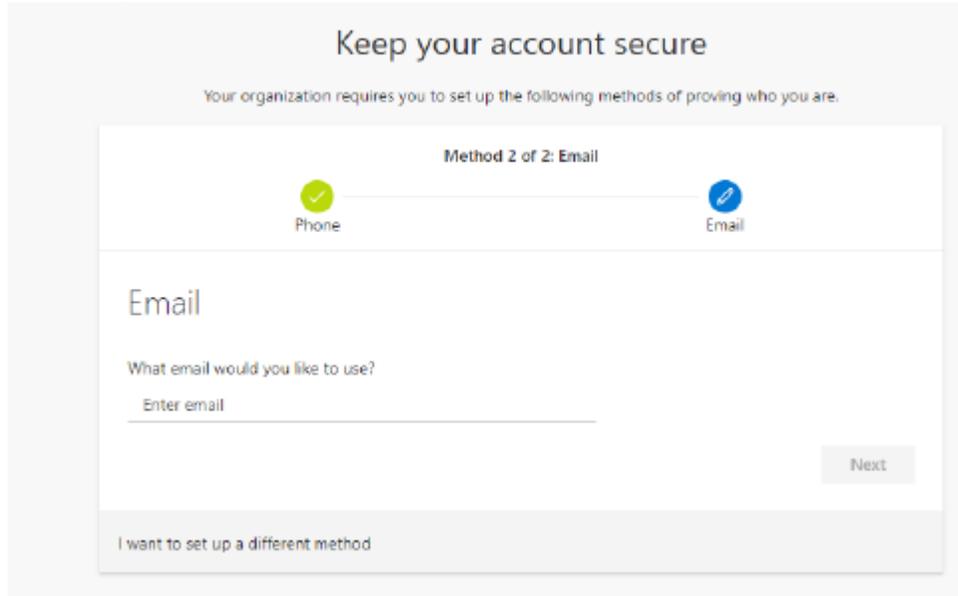
1. On your computer open the MFA portal in your browser: [www.peacehealth.org/mfa](http://www.peacehealth.org/mfa)
2. If prompted to sign in, enter your {3x3}@peacehealth.org. Click '**Next**' and on the next screen, enter your password.



3. First, enter your cell phone number to receive a verification code via text message.



Next, enter a personal email address, or select “I want to set up a different method” to set up security questions instead.



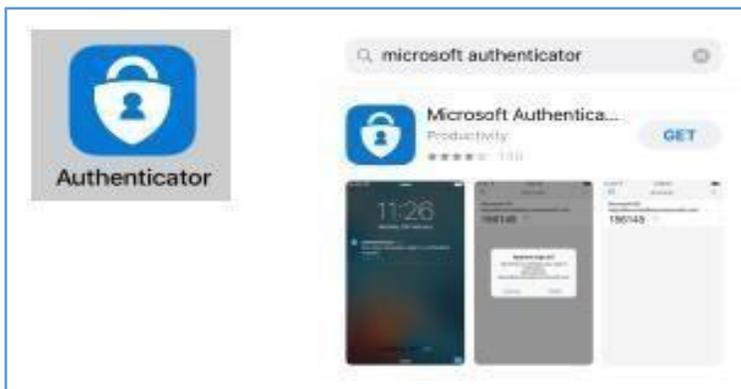
5) If you choose to use and email you will need to check your email for a verification email and click the link to verify.

**How it works:** When accessing a PeaceHealth resource remotely, after entering your password, you will be prompted to enter a code that you receive as a text on your mobile device.

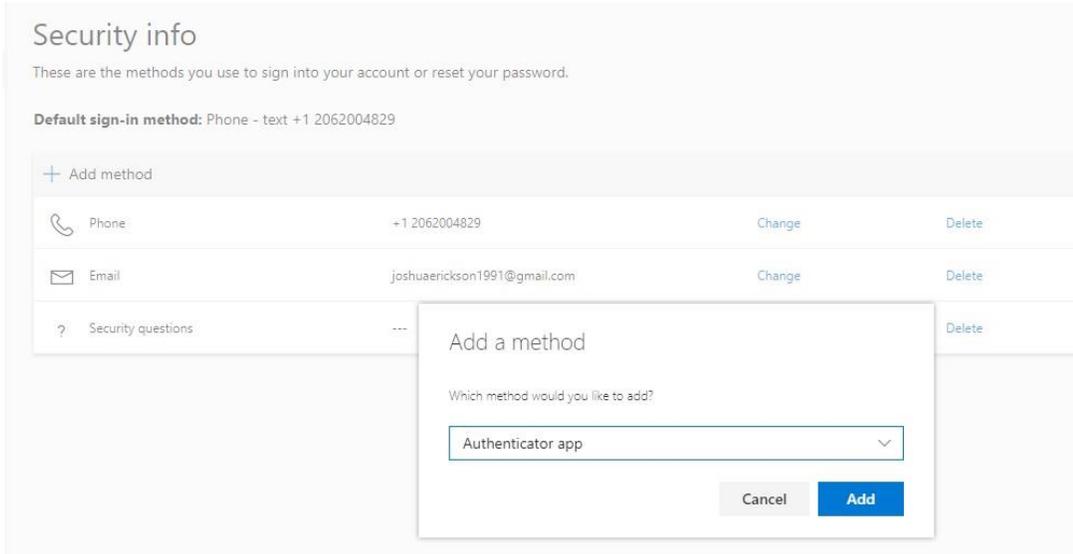
### Mobile App Setup – Approve/Deny Prompt Option

The mobile app provides a more streamlined and secure approach to MFA. In addition, the app allows for a backup to text message codes. You will first need to complete the initial setup before using the mobile app. download the *Microsoft Authenticator* application on your phone from the app/play store.

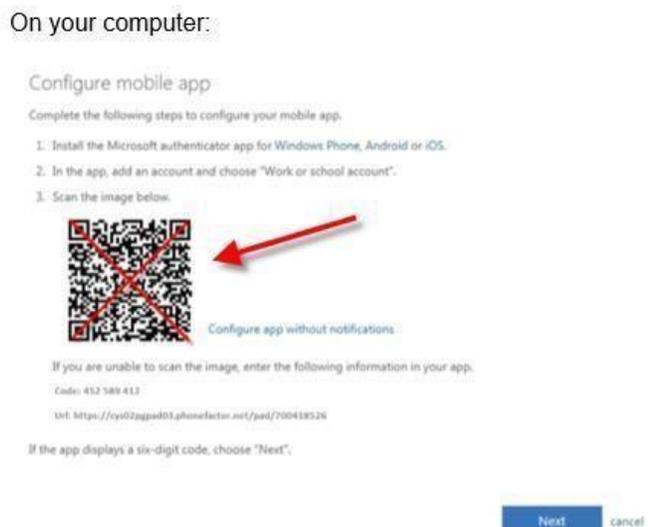
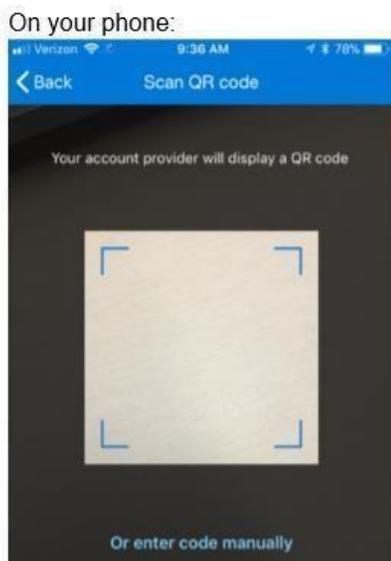
The instructions that follow describe the setup for using a prompt from the Authenticator app on your mobile device to approve access when logging in to a PeaceHealth resource.



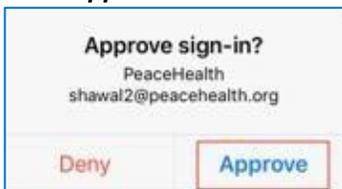
1. Once you have downloaded and installed the app on your phone, go to the MFA portal in the browser on your PeaceHealth computer ([www.peacehealth.org/mfa](http://www.peacehealth.org/mfa)). Click “Add method” and follow the prompts.



2. You will be prompted to scan a QR code on your computer using your phone.



3. You will then get a notification pop-up on your phone to Approve this Change. Click ‘**Approve**’



Now when you sign into a PeaceHealth resource you will receive a notification on your phone.