Frequently Asked Questions

Why are employees referred to as caregivers?

"Calling our employees caregivers reflects the reality that everyone in PeaceHealth plays an important part in ministering to each patient and family member. The quote 'it takes a village to raise a child,' comes to mind since the patient's experience is greatly influenced by how well each of us from Board Member, to clinician, housekeeper, food service worker, spiritual care, central supply, etc. fulfill our roles. In so doing we can help ensure that every patient receives safe, compassionate, loving care; every time, every touch."

Sister Anne Hayes, CSJP

Do I have to be Catholic to join PeaceHealth?

No. PeaceHealth has employees from many religions as well as those who do not have a religious affiliation. We do have expectations, based in Catholic tradition, regarding how employees treat patients and each other which are part of our Mission and Core Values. However, most people find them to be fairly universally held values.

What are PeaceHealth's core mission and values?

Read about our [Mission and Core Values](#) and [Everyday Moments of Grace](#).

How can I learn more about PeaceHealth and the work done in the communities it serves?

Please review both [PeaceHealth at a Glance](#) and our [community benefit reports](#).

Are PeaceHealth employees covered by any unions?

Though many positions are not part of a union or a Collective Bargaining Agreement (CBA), some PeaceHealth positions are. Employees in positions covered by a CBA may be required to join and pay required dues.

Why does PeaceHealth use an all online application system?

PeaceHealth uses an online application system to better manage the application and hiring process. We receive a large volume of applications and want to give each candidate the attention and consideration they deserve. By filling out the application online, it is immediately entered into our database making it searchable by all of our recruiters and available for review. This online database allows you to set up your own personal profile you can visit as often as you like to update information or apply for additional jobs without having to complete a new application each time.

Can I apply from my mobile device?

You can browse open positions and apply from your mobile device.

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What employment opportunities are currently available at PeaceHealth?

All open positions are posted at our Career Site.

What should I do if I don't have an e-mail address?

You can create an e-mail address free of charge at a variety of email hosting websites. (For example: gmail.com.)

Can I be informed about future opportunities?

You can create a Job Agent/Alert, which save your job preferences using keywords and location. You can also select how often you would like to receive these email notifications. When positions you may be interested in are posted, you will receive an email notification. You can have multiple Job Agents/Alerts based on your preferences. These e-mails are automated and are sent directly to the email you have provided.

**** Please note: If you receive a Job Agent/Alert notification, you must still submit an application for that position to be considered as a candidate.

How do I stop receiving Job Agent/Alert emails?

The next time you receive a Job Agent/Alert email click on the provided link to stop the service.

How long are the job postings generally on the Career Site?

A position remains on our Careers Site until we have a sufficient applicant pool, or until the positon is filled/cancelled.

What if a position I am interested in is not found on the Career Site? Can I submit an application anyway?

A position remains on our Career Site until we have a sufficient applicant pool, or until the position is filled/cancelled. To be considered for a position, an application must be successfully submitted.

For full consideration, PeaceHealth caregivers must submit applications after logging in to MyHR and using the "search for jobs" link.

How do I submit an application?

In order to assist our potential caregivers with the application process, we have provided directions with an overview of the application process, including images and step by step instructions. Please refer to the following External Applicant Instructions.

For full consideration, PeaceHealth caregivers must submit applications after logging in to MyHR and using the "search for jobs" link.

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I am a current PeaceHealth Caregiver, how to I apply?

Current employees must log on to the PeaceHealth network to apply as an INTERNAL applicant**.** Failure to successfully log in with your 3x3 and password before applying will result in your being viewed as an EXTERNAL applicant.

Here are instructions for applying from home (a non-PeaceHealth device) or applying from work.

Do I need to add a resume and cover letter to my application?

In order to be considered for a position at PeaceHealth applicants must only complete the online application. The ability to add a resume and/or a cover letter is an optional feature but strongly recommended.

How do I upload my resume and cover letter into my application?

In order to assist our potential caregivers with the application process, we have compiled directions that include an overview of the application process and step by step instructions with images. Please refer to the following External Applicant Instructions.

I'd like to include a cover letter with my application addressed to the appropriate individual. How can I find out their name?

All applications are received in a central database. It is not necessary to address a cover letter to a specific individual.

If you have difficulty or need additional information, please contact our recruitment team at recruitment@peacehealth.org. Including screen shots and as much detail about any application issues you may have is very helpful.

How do I know if you received my application?

You will receive a confirmation e-mail to the address you provided in your Candidate Profile. You can also log back into your Candidate Profile and check your application status.

How do I log back in?

Returning to your application/personal profile is referenced in the External Applicant Instructions.

I forgot my password. How do I reset it?

Just return to the PeaceHealth Careers page and click on *Create/View Profile* in the upper right corner for assistance with forgotten passwords.

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What can I view once I log into my Candidate Profile?

In your candidate profile, you have the ability to:

- Apply for positions
- Edit your contact information and previously submitted applications
- Update your e-mail address
- Change your password
- Edit/Update your candidate profile, resume, and/or cover letter
- View all of the jobs you have applied to and see the status of each application in the Job Management tab
- Withdraw your application(s)

I submitted my application for a position and now I need to make changes. What should I do?

Our External Applicant Instructions covers this topic.

Will I be notified if the job is filled or if I make it to the next step in the process?

Once you apply for a positon you can expect to receive an email notification of any status change. A member of the Talent Acquisition team may also reach out to you directly. You can also view the status of your application by signing into your Candidate Profile and following these application status instructions..

Is PeaceHealth an equal opportunity employer?

PeaceHealth is committed to providing equal employment opportunities to all qualified job applicants and employees without regard to the following statuses: protected veteran, qualified individual with a disability, race, ethnicity, religion, gender, pregnancy, gender identity, national origin, age, genetic information, sexual orientation; or any other protected status in accordance with local, state, and federal laws. The Mission and Values of PeaceHealth guide us on our journey towards even greater inclusivity, respect for diversity, and cultural humility.

Is PeaceHealth an E-Verify employer?

Yes. In compliance with federal law requiring employers to verify new employee's U.S. employment eligibility, PeaceHealth participates in E-Verify. To learn more about E-Verify, select:

E-Verify Participation Poster - English & OSC Right To Work - English

E-Verify Participation Poster - Spanish & OSC Right To Work - Spanish

Where do I go/who do I ask if my question was not answered here?

If your question was not addressed here or in the External Applicant Instructions, please feel free to write our Talent Acquisition team at recruitment@peacehealth.org.

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