This message was sent bcc to Oregon network community clinic managers.

Training Schedule Preferences
Your input needed to ensure provider accommodation

Dear Oregon Clinic Managers,

As you know, PeaceHealth is undergoing a system wide implementation of the CareConnect electronic health record (EHR) system. The Oregon network go-live is scheduled for October 1, 2016. Prior to go-live, all of our credentialed community providers will need to complete training in order to access CareConnect. This mandatory training will occur in the Oregon network between August 15 and September 30.

We are asking you to provide any CareConnect class scheduling preferences or restrictions to ensure that we are doing all we can to accommodate your providers’ work schedules.

Please consider:
• Monday through Saturday, our typical start time is between 6:00 & 8:00 a.m. and can last as long as eight hours; evening classes are scheduled no later than 11:30 p.m.
• We can offer Sunday classes if requested.

By Friday, April 22, please REPLY TO THIS EMAIL and complete the Class Scheduling Preference grid below:

<table>
<thead>
<tr>
<th>Your name and role:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Your clinic name and location:</td>
<td></td>
</tr>
<tr>
<td>How many providers do you have in your clinic?</td>
<td></td>
</tr>
<tr>
<td>What dates/days/times will absolutely NOT work for your providers’ training? Please specify by provider specialty.</td>
<td></td>
</tr>
<tr>
<td>If certain days are preferable, such as Saturdays or Sundays, please let us know, but provide any date exclusions on which those days will not work.</td>
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<tr>
<td>Are there certain weeks which would be best for your providers?</td>
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</tr>
<tr>
<td>Would your clinic prefer that all providers attend classes at the same time? If not, what would you prefer?</td>
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</tr>
</tbody>
</table>

We sincerely appreciate your attention to this matter. It will help our training program be successful, as well as help keep regular operations in Oregon clinics running smoothly.
Enrollment Orientation Sessions for Office Managers
We are sure that you will have questions regarding CareConnect Training Enrollment. To answer your questions, we will be offering enrollment orientation sessions for office managers via Skype, May 23 – June 3. In these sessions we will provide you with an overview of the following:

- Provider training programs
- How to schedule your providers
- Resources and tools to help you prepare

You will be receiving invitations to these orientation sessions soon.

Important Dates
- Provider Training Enrollment will begin June 1 and continue through July 24.
- Provider Training will occur August 15-September 30.

We have also provided the attached ON Provider Preparedness FAQ which provides important additional information.

For questions regarding training registration, a Medical Staff Registration Hotline will be available beginning June 1. Hours will be Monday-Friday, 7:30 a.m. to 5 p.m., with voicemail after hours. The hotline # is 541-222-2322. You may also email the provider training enrollment team at CareConnectProviderEnrollment@peacehealth.org.

If you have specific questions, please include them in your email response. We will follow up directly with you.

Thank you for your cooperation and support.

Your CareConnect Training Support Team
(360) 514-CARE (2273)
careconnecttraining@peacehealth.org