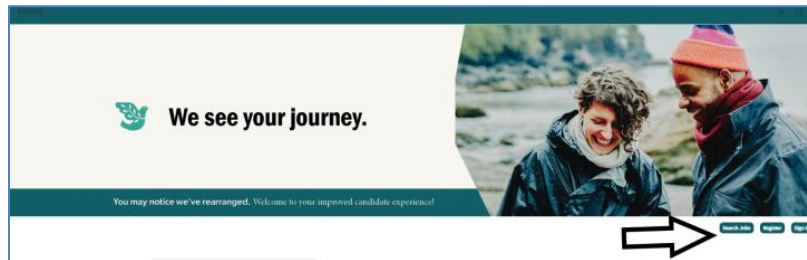


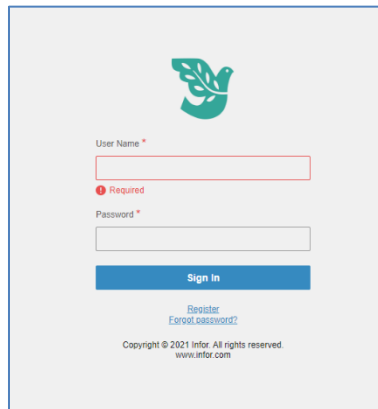
Accessing Applications

Checking the status of submitted applications, editing, or withdrawing applications.

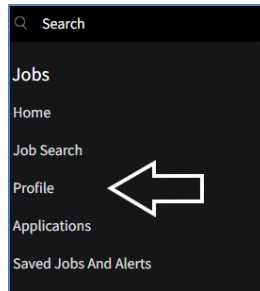
1. Access PeaceHealth's external [Career Site](#).
2. Choose **Sign In**.



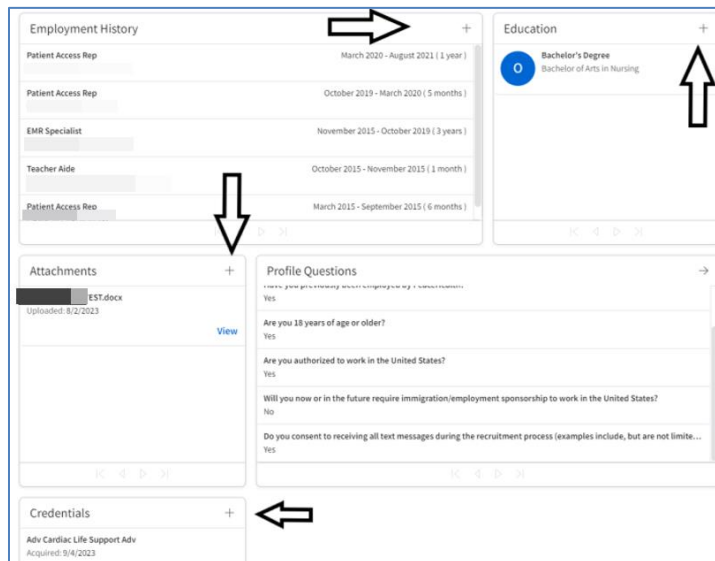
3. Return user, select **Login** and enter your username (email address) and password.
 - a. **Note:** If you forgot your password, select "Forgot password?"



4. Edit any **Profile** information.

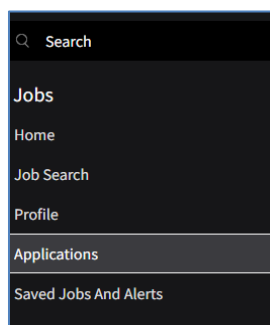


5. Add or Edit **Employment History, Education, Attachments and Credentials.**



6. Select **Applications** to find a list of all the applications you have submitted.

7. Find the application you wish to edit or withdraw.



8. The **status** of your application is visible under the title of the position.

9. To see the application select, **View**.

a. **Note:** Your application can only be edited if it has not been reviewed by the recruiter.

Applications	
RN - Employee Health - 58955 Under Review	US:WA:Longview Applied: 11/22/2023 Withdraw View
Nurse Manager - Nursing Float Pool - 58919 Under Review	US:WA:Vancouver Applied: 11/20/2023 Withdraw View
Administrative Assistant - Marketing & Communications - 58952 Under Review	US:WA:Vancouver Applied: 11/20/2023 Withdraw View
RN - Rehab Prospective Payment System - 58953 Offer Accepted	US:WA:Vancouver Applied: 10/26/2023 Withdraw Review offer View
RN Clinic - Family Practice - 58907 Under Review	US:OR:Florence Applied: 9/20/2023 Withdraw View
Access Data Specialist - Security Parking - 58913 Under Review	US:WA:Bellingham Applied: 9/20/2023 Withdraw View

10. To **Withdraw** an application from a position you no longer wish to be considered for, select **Withdraw**.

Applications	
Talent Acquisition Recruiter - 58980 Under Review	US:WA:Vancouver Applied: 1/17/2024 Withdraw View
RN - Employee Health - 58955 Under Review	US:WA:Longview Applied: 11/22/2023 Withdraw View
Nurse Manager - Nursing Float Pool - 58919 Under Review	US:WA:Vancouver Applied: 11/20/2023 Withdraw View
Administrative Assistant - Marketing & Communications - 58952 Under Review	US:WA:Vancouver Applied: 11/20/2023 Withdraw View
RN - Rehab Prospective Payment System - 58953 Offer Accepted	US:WA:Vancouver Applied: 10/26/2023 Withdraw Review offer View

11. For Confirmation you would like to withdraw, select **Ok**.

Confirmation Required

Are you sure you want to perform the following action:
Withdraw?