

Dear Adult Volunteer Applicant:

Thank you for your interest in our volunteer program. Volunteering can be a rewarding and fulfilling experience that will stay with you throughout your lifetime. There are a few things you should consider before completing your application.

1. Be certain that you are ready to make the minimum six-month commitment of one 4-hour shift per week to be a volunteer. Evaluate your current obligations to be sure this is a good time for you to commit. It is important that volunteers be dependable and treat their assignments seriously. If this is a good time for you to begin volunteering, please complete the attached volunteer application form and return it to our office.
2. Volunteer applicants will be sent an invitation to orientation as openings occur. This orientation will explain our volunteer program and educational requirements. A personal interview will then be scheduled to determine placement.
3. All volunteer applicants are required to complete a background check, TB testing and Alcohol & Drug Screening.

Volunteer placement is contingent upon skills, previous work & volunteer experience, and available openings. Volunteering is a wonderful way to expand your horizons, help people, make new friends and give to our community. We look forward to meeting you.

Sincerely,

Crystal Rhodes  
Supervisor Operations, Volunteer Services



PeaceHealth  
St. John Medical Center

Volunteer Services

Office Use Only	
Date	App. #

## ADULT VOLUNTEER APPLICATION

### PERSONAL INFORMATION

Name:		Email:	
Mailing Address:			
City:		State:	Zip:
Home Phone:		Cell Phone:	
How did you hear about our Volunteer Program?			

### EDUCATION/BACKGROUND

Years of formal education:		Currently attending school?    Yes <input type="checkbox"/> No <input type="checkbox"/>	
School Name:		Year in school:	
Career Interest:			
Club affiliations:			
Special skills or interests:			
_____			
_____			
_____			

### VOLUNTEERED/PAID WORK EXPERIENCE

*List most recent position first*

From	To	Employer	Job Duties	Reason for Leaving

**AVAILABILITY**

*Please circle at least two days and shifts you are available*

<b>Sunday</b>	8-12	12-4	4-8	<b>Thursday</b>	8-12	12-4	4-8
<b>Monday</b>	8-12	12-4	4-8	<b>Friday</b>	8-12	12-4	4-8
<b>Tuesday</b>	8-12	12-4	4-8	<b>Saturday</b>	8-12	12-4	4-8
<b>Wednesday</b>	8-12	12-4	4-8	<b>Other:</b>	_____		

We offer both day and evening orientation, which do you prefer? Day  Evening

**REFERENCES**

*Please give two personal references we may contact (other than a relative)*

Name:	Name:
Address:	Address:
City:	City:
Daytime Phone:	Daytime Phone:
Relationship to you:	Relationship to you:

**EMERGENCY CONTACT**

In an emergency we may contact:
Relationship to you:
Phone:

**INTERESTS/GOALS**

Please explain why volunteering at PeaceHealth interests you, and what you hope to gain from the experience:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**AGREEMENT TO CONFIDENTIALITY / PHOTO RELEASE**

*I understand that any information I may obtain directly or indirectly concerning patients, doctors or personnel while I am a volunteer at PeaceHealth is confidential, and that this confidentiality is protected by federal law.*

*I authorize PeaceHealth to photograph me while performing services as a volunteer. These photos may be used for recruitment and recognition purposes only.*

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Volunteer Services

# INFORMATION

### ***Volunteer Mission:***

*Volunteers at PeaceHealth St. John are committed to providing patients and families the care and attention they deserve in a manner that strengthens PeaceHealth's dedication to exceptional medicine and compassionate care.*

### ***Why Volunteer?***

*Each year our volunteers donate approximately 40,000 hours of service to PeaceHealth. Among the many rewards is the satisfaction of being an integral part of a dedicated team, devoted to the health and well-being of our patients and guests. If you enjoy working with people or are thinking of a future in healthcare, volunteering at PeaceHealth is a great opportunity.*

### ***Who Volunteers?***

*People of all backgrounds volunteer at PeaceHealth. Our volunteer team is composed a diverse group of people from 14 to over 90 years of age.*

### ***What are the Volunteer Opportunities?***

**We have many volunteer opportunities that provide a vital service to our health care facility. Some areas available are:**

### ***Opportunities***

- Friends of St. John
- Cancer Center
- Clerical Environments
- Dialysis
- Emergency Department
- Gift Shop
- Imaging Service
- Information Desk
- Joint Replacement Center
- Lobby Volunteers
- Music Therapy
- Pet Partners
- Rehab Services
- Special Projects
- Surgery Liaison

It is our goal to assign responsibilities to volunteers that are consistent with both their skills and interests.

## ***What Is the Time Commitment for Volunteering?***

We ask that adult volunteers make a minimum of six months, four hours per week commitment to their volunteer position. Teens are requested to make a minimum three month commitment of four hours per week. Certainly, any volunteer who wishes to extend that commitment to a greater length of time is very welcome to do so.

***Due to required training and time limitations, high school senior project opportunities are not available February through May.***

## ***What Services Can I Expect from the Volunteer Department?***

- Placement and skill building
- **Continued education**
- Recognition
- Support
- Continuous evaluation and development of new opportunities
- Friendships and meaningful experiences

## ***What is Required to Become a Volunteer?***

***Once you have returned your completed application to our office, we will make arrangements for you to complete the following steps:***

- Attend a volunteer orientation/education session
- A personal interview
- Background Check
- Alcohol/Drug Screening
- TB test (provided by PeaceHealth)

Excellent training and education will be provided to help you in your new job as a PeaceHealth Volunteer. You will also receive:

- A uniform
- A schedule that fits your needs
- A rewarding experience

## ***PeaceHealth Mission and Core Values***

### **MISSION**

We Carry on the healing mission of Jesus Christ by promoting personal and community health, relieving pain and suffering, and treating each person in a loving and caring way.

### **CORE VALUES**

#### ***Respecting Individual Human Dignity and Worth***

We respect the dignity and appreciate the worth of each person as demonstrated by our compassion, caring, and acceptance of individual differences.

#### ***Stewardship***

We choose to serve the community and hold ourselves accountable to exercise ethical and responsible stewardship in the allocation and utilization of human, financial and environmental resources.

#### ***Social Justice***

We build and evaluate the structures of our organization and those of society to promote the just distribution of healthcare resources.

#### ***Collaboration***

***We value involvement, cooperation and creativity of all who work together to promote the health of the community.***

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## ***How Do I Get More Information?***

Contact:

Volunteer Services  
PeaceHealth St. John  
P.O. Box 3002  
Longview, WA 98632  
(360) 414-7506 or  
(800) 438-7562, ext. 7506

[www.peacehealth.org/lowercolumbia](http://www.peacehealth.org/lowercolumbia)